

MINUTES

FRIENDS OF ROSEBURN PARK BOARD MEETING

18th April, 2018

1. **Present:** Board members: Val Forbes, Pete Gregson, Barbara Knowles, Kim Rowse, Hamish Ross, and John Yellowlees. Apologies from Paul Harding.
2. **Matters arising from March Meeting :**
 - i) Lockable Bollard – This had now been put in place. The key was with Parks.
 - ii) Can Collection – Possibility of can being placed in Roseburn Bar.
AP : KR to contact licensee for permission
3. **Water of Leith Flood Prevention Scheme :**
 - i) Defects List – List discussed on walkabouts with Darren Wraight and Ritchie Fraser. Added to the list is the grass is not growing. The drainage was not good and Darren had suggested an ‘earthquake’ machine to reconnect the underlying drainage. It has been flagged up to the contractor who was going to wait until after Spring to see how much of the grass was going to come through.
 - ii) Litter – This was usually at its worst after major matches or concerts, but that is when the Council does a thorough clean. There is some litter in the Park. It was suggested that this might be a task for Roseburn PS for their JASS programme.
AP : PG to contact school and see if they would be interested.
 - iii) Bin at Roseburn Place – No progress except that the bin needed to be vandal proof.
 - iv) Notice boards – No progress on their removal.
AP : PG to contact Ritchie Fraser
 - v) Gate at Roseburn Place – No Progress.
 - vi) Broken Coping Stones on old flood wall – To be added to the list of works.
 - vii) Trees – Planting at Riversdale entrance still to be done. Some of the alders in the new bund had been damaged and lost their leading shoot. The two trees were shooting from the base. Paul had written to St George’s about a wall plaque. The response was neutral.
 - viii) Stone Planter – This needed volunteers to clear out and replant and should be an item for the newsletter. It was thought we were going to get the Council to clear this out and replant it, and we would maintain through a volunteer taskforce.
AP : BK to write to FU and find out what was happening.

- ix) Dog Poo – Pete had flagged this up and Ritchie was going to arrange for the wardens to visit occasionally.
AP : PG to write to Ritchie Fraser seeking confirmation on the above
- x) Artwork in the Park – John made a suggestion that there might be statues in the park. It was unclear how this might be progressed. An Anti-Graffiti group had been established by Edinburgh City Council.
AP : PG to make contact.
- xi) Benches – Val reported that the spars of a park bench had been broken.
AP : PG to write to Ritchie Fraser about repairs

4. Cycling Works

These had now been completed. The three planters appeared to be missing. After the walkabouts, it was still unclear who would be responsible for maintenance of these. Lighting for the riverside path was due to be replaced. A review on the impact of the changes to the track estimated to likely be in October. However pedestrians were already being shouted at by cyclists.

5. Improvement Plan Update :

- a) Café – The architect was hopeful that a third price from contractors would be forthcoming. A review would take place at the next meeting.
AP : PG to continue to pursue with the architect.
- b) Tree Seat – The carver had had a heart attack and hence there was a delay in completion. P1 Contractors would be installing it. It was agreed that HR/KR to liaise between P1 and the carver on what would be required
AP : HR/KR to liaise between carver and contractors on requirements for fixing..
- c) New Play Area – The tender for this was now due back in May with a hopeful start date in June for possible completion in late August.
- d) Event – Date for the event was agreed for 2nd September at 2.p.m.
- e) Trim Trail/Adult Gym – These would be similar to those in Inverleith Park. The base for any gym would mean grubbing up the play park base.
AP : PG to contact James Galloway for designs and costs

6. Painting over Graffiti

Painting out the graffiti would take place on Sunday April 22nd between 3 and 5 .m. This might be a photo opportunity for the newsletter.

7. Wanderers

Hamish reported that a meeting was due to take place at the end of the month. Issues likely to be discussed were the state of the pitch(s); Wanderers need to apply for planning permission to build a separate clubhouse and where they would play meantime.

AP : HR to continue to monitor the situation.

8. Bank Account

The following minute, as specified by the bank, needed to be included within these minutes.

The Board resolved that:

1. We, Friends of Roseburn Park (SCIO) (“the Organisation”) hereby appoint Bank of Scotland plc (“the Bank”) as our bankers and apply for the account(s) and service(s) as indicated to the Bank.

2. We authorise the Bank to operate our accounts) whether opened now or in the future in accordance with;

- the terms as set out in Sections 2 and 3 of the Authority; and
- the General Terms and Conditions and these terms are approved.

3. We, the Organisation, hereby agree that:

· A current account or accounts or (if applicable) a deposit account or accounts (“the account”) be opened with the Bank. For the purposes of the Authority refers to “account or accounts” means the account whether opened now or in the future.

· the terms set out in the General Terms and Conditions and separate terms and conditions governing the use of the accounts shall apply to the accounts.

· the Bank is authorised to act on any instructions received from the people named in Section 2 of the Authority (the "authorised signatories") and in accordance With Section 3 (“Signing restrictions”) of that form, acting within the Authority to pay from or debit the account(s) either in writing or via any electronic or other automated payment or funds transfer system that the Bank makes available to the Organisation, by telephone, bank card, debit card, credit or by any other means that may be introduced by the Bank.

· The Authority will apply whether the account is in credit or overdrawn, even where the account will become overdrawn as a result of the debit.

4. The authorised signatories are authorised acting within the Authority to:-

· arrange with the Bank from time to time for advances to the Organisation by way of loan or overdraft;

· withdraw and deal with any of the Organisation’s property which the Bank may hold from time to time and,

· approve and authorise the execution on behalf other Organisation of any contracts, agreement or other document with any part of the Lloyds Banking Group for the provision at banking services.

5. The Bank may act on any instructions given pursuant to the Authority provided by these resolutions without at any time making any enquiries as to the circumstances of the instructions or why such instructions were given.
6. The Bank is authorised to accept changes to this Authority from the authorised signatories acting within the Authority.
7. The Bank will be provided with the Rules and the Resolutions or Constitution of the Organisation for inspection and also with copies of any resolutions amending them that may from time to time be passed and certified by the Chairperson or the Secretary.
8. The Bank will also be provided with a list of the names of the officials of the Organisation and also with copies of any resolutions amending them that may from time to time be passed and certified by the Chairperson or the Secretary.
9. The Authority will not be affected by any change in the name of the Organisation but the Bank will be notified of any changes and the Organisation will complete all necessary documentation as requested by the Bank.
10. We have read and understood and agree to the terms set out in Section 4 of the Authority “Personal and Business Data and Lloyds Banking Group” on how your Organisation’s data will be used by the Bank.
11. It is certified that the above resolutions were duly passed in accordance with the Organisation’s Rules or Constitution (if any) and entered into the Organisation’s minute book (if any) and that the specimen signatures shown in Section 2 of the Authority are correct and that all signatories are duly authorised on behalf of all members to enter into legally binding obligations with the Bank in behalf of the Organisation.

AP : HR to continue to progress the issue

9. Newsletter

Agreed that HR to produce a draft and the themes to be re-issued to remind Board members of the items to be included.

10. CCWEL

BK on behalf of the Board to write to object to the RSO associated with the Cycle track on the proposed safety feature at Roseburn Place entrance. The issues to include are access to the Play Park by maintenance equipment; emergency services access for any accident or fire in the Park; access required for tree maintenance, as this is likely to include use of ‘cherry picker’.

11. Any Other Competent Business

- i) Data Protection and GDPR – Barbara raised this issue on the holding of data about members of FoRP. Hamish assured the meeting that FoRP was already compliant.

12. Date of Next Meeting

30th May.