

APPENDIX 1



**Trustees' Annual Report for the period**

		Period start date			Period end date		
		Day	Month	Year			
From		1	July	2015	To	30	June 2016

Office of the Scottish Charity Regulator

**Reference and administration details**

**Charity name**  
**Other names charity is known by**  
**Registered charity number**  
**Charity's principal address**

Friends of Roseburn Park [SCIO]
FoRP
<b>SC044659</b>
c/o Hamish Ross
16 Murrayfield Avenue
Edinburgh
<b>Postcode EH12 6AX</b>

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Pete Gregson	Chair		
2	Jane Stevenson			
3	Alette Willis	Secretary		
4	Hamish Ross	Treasurer		
5	Neil Gardiner			
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Valerie Forbes	10 Sep 2015 to 24 Feb 2016

## Structure, governance and management

Type of governing document

Friends of Roseburn Park (SCIO) was incorporated 13 February 2014 and is governed by its Constitution. It recognizes Members and a Board of Trustees.

Trustee recruitment and appointment

Election of Trustees is from and by Members at the Annual General Meeting. Officers from among the Trustees are appointed by the Trustees.

## Objectives and activities

Charitable purposes

The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the public and users of the green space known as Roseburn Park in the City of Edinburgh.

Summary of the main activities in relation to these objects

During the year FoRP engaged in:

- Provision of park events.
- Public consultation, fundraising for, advocacy for, and provision of, park facilities and amenities.
- Advocacy in relation to park developments and community issues.
- Dissemination of park-related information.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

In the accounting period FoRP:

- Held park events (30/08/16 and 13/12/15).
- Consulted with park users and drew up plans for conversion of the old toilet block into a café, including architectural drawings and business plans, and submitted the latter to the City Council.
- Developed a park-wide vision, associated plan drawings, Park Improvement Plan with in principle approval of the Parks Officer, ran an online and on-paper consultation with local residents about the plans (141 responses), held a public consultation event (13/4/16), several private consultation events with residents in local sheltered housing developments, a separate consultation exercise with all classes at Roseburn Primary School, further discussed with the Police 'Secure by Design' team, presented the plans at West Neighbourhood Partnership and Murrayfield Community Council, and made (thus far unsuccessful) bids to One City Trust and the West Neighbourhood Partnership for funding to develop the plans and take them through the planning process
- Organised a public meeting to hear of Murrayfield Wanderers plans to move to the park.
- Facilitated the removal of asbestos from the Armory building.
- Prevented the felling of several trees and retained one for re-use.
- Distributed a newsletter online and through local businesses and maintained active Facebook and Website pages.
- Provided online membership sign-up and online donation facilities
- Attended most flood prevention stakeholder, Murrayfield Community Council, West Neighbourhood Partnership meetings.
- Liaised with numerous City Council officers and others.

### Financial review

#### Brief statement of the charity's policy on reserves

FoRP maintains a reserve of £300 for unexpected expenditures and any wind-up costs.

#### Details of any deficit

FoRP is not in deficit.

#### Donated facilities and services (if any)

A wide range of local business donated raffle and other prizes. JRM Coachworks, McLaughlin & Harvey, The Grange Club, Murrayfield DAFS Cricket Club, Murrayfield Ice Rink and bcg web design ltd all provided in-kind or discounted services.

## APPENDIX 1

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Hamish Michael Ross	Pete Gregson
<b>Position (e.g. Chair)</b>	Treasurer	Chair
<b>Date</b>	21 September 2016	21 September 2016