

Action notes from May 22/5/14

Present: Pete, Valerie, Jane, Hamish, Jim and also Darren who joined us to see what we are about

Agenda

1. Approval of previous minutes
2. Matters arising
3. AOB

Date of next meeting

The notes from the previous meeting were approved

Topic	Action	Who / by when	Notes 24/4	Action	Notes 22/5	Action
Safety at Ice Rink entrance	Approach flood prevention team to discuss adding sleeping policemen and signage	Hamish	Response from Ice Rink. Uncertain as to the owners, suggested Valerie bring it up at Community council meeting. This is part of the Water of Leith Walkway which CEC own therefore it may be their responsibility. The area may be affected by flood works which may alter the situation. Perhaps the flood prevention team could be involved?		Valerie has also spoken to Ice Rink management who informed us that the path is managed by SNH. John Wharrie from flood prevention team is going to check this. Hamish will write to CEC. The path will be significantly altered by the flood works	<b>Hamish</b> to write to CEC
Basketball net	Discuss possible sites with Jim Galloway	Valerie	Has attempted to e-mail but hasn't got through		If the playpark is to be moved the current site would be ideal for the net therefore we will	Postponed due to flood works

					revisit this later. Sports Scotland may fund this.	
Play park	Prepare proposals for alternative use of current site and for renovation of current provision	All - carried forward			Latest proposals are to move the playpark. There is currently a £50,000 shortfall.	Continue to develop plans for current playpark site <b>All</b>
Fruit trees and edible planting	Look into possibilities and funding	All – carried forward				Consider including this in the plans for the former playpark site
Presence in the park	Put up banner during significant events. Investigate licence requirements for bake sale	Pete	Pete investigated this. The licence costs £22. The applicant must hold a hygiene certificate.	Ask the owner of Buna if he would like to help	Pete spoke to Nick from Buna who would be willing to help but is not available for this event. As it is a Tuesday it was decided not to go ahead. However it seems to be straightforward to get a food safety licence	Look into food safety licence. <b>Jim and Hamish</b> Put up banner in the morning of the event and add 1D Welcome to Roseburn Park <b>Jim and Val</b>
Charitable Status	Check action required regarding legal name	Hamish-carried forward			Hamish is in the process of ironing this out with the bank.	<b>Hamish</b>
Pavilion clock	Awaiting arrival	None	Has arrived. Edinburgh Leisure have it and will fit this	None - Closed	No further progress	<b>Valerie</b> to get in touch with Shirley Bowman
Chess Table Base	Find out materials needed and request from DC	Valerie		Valerie to meet Stuart to discuss materials needed	No further progress Jim suggested asking J McCrone if they would be interested in helping	<b>Valerie</b> to contact J McCrone
Community Hub	Find out rates and legal fees	Valerie and Don (from Thusso)	No reply		No further communication	Postponed till after Don's operation

Lighting	Find out replacement schedule	Jim- carried forward			Jim has been in touch with CEC who explained that lights will be replaced as and when they are broken.	CLOSED
Flood Prevention	Issue strong objection to park closure and use of park for plant machinery. Attend Stakeholders Meeting 25/3	Valerie and Hamish (if possible) to attend	Wall will cut off playpark unless it can be rerouted. This will also mean the loss of 10 trees including 5 cherry trees. Moving the playpark is being considered. No decisions have been made. The aim is to keep the top path open for access throughout which will mean additional road crossing. Next meeting is 13/5. Tenders go out June / July.	Put forward request to reroute wall around the playpark to avoid the removal of trees. Strongly encourage reconsideration of dredging.	There will have to be some plant machinery in the park, most likely at the ice rink end. The top path will stay open at all times. Valerie's objection to the removal of the trees was omitted from the minutes.	<b>Valerie and Jane</b> to attend next meeting on Tuesday 1 <sup>st</sup> July meeting ensuring that concerns over removal of trees and emphasis on protecting rugby ground over residential premises are highlighted
AGM			'AGM does not need to be held in the calendar year in which the organisation was formed.' Do accounts need to be approved at an AGM?	Clarify with Hamish	Hamish to check when accounts have to be done by and whether this has to be approved at an AGM. These have to be scrutinised by an independent person	<b>Hamish</b>
Saughton Hall fete		Jane			Have requested a table. Need to consider what to have on the stall. Do we need a gimmick? Perhaps show the wartime video?	<b>Jane</b> to circulate date

Fun day	- Investigate costs of tents  Call a sub group meeting			Also send out date for diary and request for volunteers.	Hamish has applied for funds for a tent.  Hamish has contacted previous sub group members to find out who will be involved this year	Sub group meeting Thursday 29 <sup>th</sup> 7pm
AOB						
Membership					Now need to give address and sign. Discussion of the logistics. Could make payments at JRM or the new dog supplies shop. Or membership stays until you say you want to leave and ask for donations rather than a fee. This could be done via paypal or justgiving. Members could join online. We would need to agree at AGM to set the membership fee to £0.	Consider options and agree at next meeting
Young people involvement					Membership is for 16 plus. Discussed issue of young people and how they can get involved, have a voice. Possible closed book on Facebook?	Consider possible methods of involving young people
Marketing					Darren has offered to set up a Facebook page for us!	<b>Darren</b> to set up a facebook page
DoNM	10 <sup>th</sup> July 14					